

## INDONESIA

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**PLEASE SEE THAT IN THE VISA FORMS TELL APPLICANT ONLY FILL WORK PERMIT COLUMN IF THEY ARE GOING FOR WORK FOR BUSINESS VISA FILL ONLY [FOR VISIT PURPOSE] COLUMN NEEDS TO BE FILLED.**

**AND IF APPLICANT APPLYING FOR BUSINESS VISA SINGLE ENTRY IN COVERING LETTER AND INVITE BOTH HAS TO BE MENTIONED HAS REQUESTING VISA FOR SINGLE ENTRY / MULTIPLE ONLY HAS TO BE MENTIONED INCASE YOU HAVE A APPROVAL FORM JAKARTA IMMIGRATION FOR MULTIPLE..**

### Business Visa

- Valid passport last 6 months (**Copy of the Passport - 2 copies of first page on a separate sheet, one copy of last page**)
- Two visa application forms back to back print sign by blue pen as per the Passport
- 2 Recent Photographs [35mm x 45mm w/b and 80% face to be seen] (*Photographs should not be old for more than 6 months*)
- Covering letter on company letter head requesting for visa and should mentioned passenger's name and passport details & brief introduction of the company
- Covering letter and invite address **To The Consulate General of The Republic of Indonesia, Mumbai**
- KTP card copy is the ID Card copy of the person who signing the invitation letter one directly fax to consulate
- **Invitation letter along with KTP card copy have to be faxed directly to Consulate**
- **Applicant personal letter** required with address , ctc number of pax and his company name , designation and mentioning Indonesia company name , address , ctc no and period of stay...
- **For multiple entry visa**, require letter from immigration department mentioning **multiple** entry
- Foreign exchange or International credit card
- Return ticket with Ticket number

### Tourist Visa

- Valid passport last 6 months (**Copy of the Passport - 2 copies of first page on a separate sheet, one copy of last page**)
- Two visa application forms back to back print sign by blue pen as per the Passport
- 2 Recent Colour Photographs [35mm x 45mm w/b and 80% face to be seen] (*Photographs should not be old for more than 6 months*)
- Foreign exchange \$ 1000 endorsed on the passport is must or International Credit Card
- Covering letter **To The Consulate General of The Republic of Indonesia, Mumbai** and letter required with address , ctc number of pax.
- Return ticket with Ticket number
- Leave letter from the Company

### Employment Visa

- Valid passport last 6 months (**Copy of the Passport - 2 copies of first page on a separate sheet, one copy of last page**)

- 2 Recent Photographs [35mm x 45mm w/b and 80% face to be seen] (*Photographs should not be old for more than 6 months*)
- Two visa application form back to back print sign by blue pen as per the Passport
- Covering letter and invite address **To The Consulate General of The Republic of Indonesia, Mumbai**
- Visa approval copy from Indonesia Immigration Department
- Letter from Labour Department, Indonesia
- **Applicant personal letter** required with address , ctc number of pax and his company name , designation and mentioning Indonesia company name , address , ctc no and period of stay...
- **Invite letter** required from Indonesia briefing the purpose of visit..
- Employment contract agreement copy with employee & employer sign with terms and conditions
- Experience letter copy
- Qualification Certificate
- E Ticket

#### **Visa Fees**

- Rs. 2,250.00 [Business and Tourist]
- Rs. 5,000.00 [Employment]

#### **Time Taken**

- 2 Working Days

#### **Visa Time**

- Submission Time : 10:00 AM to 12:00 PM
- Collection Time : 02:00 PM to 03:30 PM